



## **PARENT'S COMMITTEE MEETING**

THURSDAY 27<sup>th</sup> APRIL 2023 AT 14:45

### **MINUTES**

|                                                                                                                                                                                                                  |                                                                                                                                                                                                                                              |
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| <b><u>PRESENT:</u></b><br>Lizzy Meikle (Chair)<br>Jane Wheeler (Vice Chair)<br>Claire Chatterton (Secretary)<br>Kathryn Clarke<br>Halimah Haque<br>Lisa Bille<br>Sonya Hartwell<br>Kate Wilesmith<br>Annie Ahmed | <b><u>APOLOGIES:</u></b><br>Vanessa Comens (Treasurer)<br>Claire Mills<br>Amanda Stokes<br>Pippa Wilkinson<br>Amanda Mawby<br>Beth While<br>Kate Smith<br>Edward Thorneywork<br>Helen Peacop<br>Lydia Styles<br>Vera Judge<br>Natalie Sivell |
| <b><u>INVITED GUESTS:</u></b><br>Mrs Hunt and Mr Allen                                                                                                                                                           |                                                                                                                                                                                                                                              |

### **1. APOLOGIES & MINUTES OF PREVIOUS MEETING**

#### **2. PARENTS' COMMITTEE ISSUES**

##### **2.1 Finance Report from Vanessa**

Our current bank balance is £17,529.40.

We need to pay for the Infants Playground and the sports equipment so these will come off our balance. However, it will still be a healthy balance.

**Action: Mrs Hunt to send invoices and Vanessa to pay.**

##### **2.2 New Bank Account update from Vanessa**

The new NatWest account is open and complete, but we are still using the Lloyds account as we can make payments online with this. We are waiting for a chequebook from NatWest and then the money will be transferred to the new account.

##### **2.3 100 Club**

Mrs Hunt reported that we have £1664 from the Spring Term.

We will draw Spring and Summer Term winners at the Summer Fayre.

### **3. FUNDRAISING UPDATES**

##### **3.1 Updates**

The Infants Playground looks fantastic, we've had lots of positive comments. Some of the Sports Equipment has been purchased by Mr Swain. The cricket nets have been completed and they look excellent.

### **3.2 Staff requests**

Mrs Mellor and Miss Wanklyn have requested a pottery wheel. We are unanimously in favour.

**Action: Mrs Hunt to ask for a quote.**

## **4. SPRING TERM EVENTS REVIEW**

### **4.1 Easter Raffle**

This was a huge success and raised a fantastic amount of money - £1236.  
Thank you to Pippa Wilkinson and volunteers.

### **4.2 Chocolate Bingo**

Very successful event. Raised £600. We will do another Bingo next academic year.

### **4.3 Disco**

Children, as always, loved this. We don't need balloons next time, just biscuits, drinks, haribo and glo-sticks. The next one will be Halloween.

### **4.4 Pre-loved Uniform Sales**

The pop-up sale in the outdoor classroom made £100. This week there is a uniform sale in the hall every day after school. This is going well, and sales are good. Jane and Mr Allen are exploring alternative locations for selling uniform going forward.

## **5. SUMMER TERM EVENTS**

### **5.1 Summer Fayre**

#### **5.2 This will be on Friday 23<sup>rd</sup> June.**

We will organise a sub-committee meeting to make plans.

Initial discussion was that we would have: toy tombola, bottle tombola, cakes, ice creams (to organise and supply these ourselves), Pimms, low alcohol lager, soft drinks, hotdogs (BBQ), cream teas, face painting and hair tinsel, Form stalls (run by pupils), inflatable fun run. Peopleton Cider Press are keen to attend.

**Action: Ed to renew the alcohol licence and to speak to Peopleton Cider Press and Peopleton Pantry.**

### **5.3 Pre-loved Uniform Sales**

We would like to set up a uniform sale in the marquee during the last week of the Summer Holidays.

**Action: Lizzy, Claire and Jane to organise set up and honesty box.**

## **6. AOB**

### **6.1 Race Night**

Miss Goodwin had organised a Race Night pre-covid and has expressed an interest to re-organise. We were all in favour and have suggested Autumn Term.

**Action: Lizzy to liaise with Miss Goodwin regarding date.**

## **7. DATE OF NEXT MEETING**

**Thursday 8<sup>th</sup> June 2023**

**At 7pm at Bowbrook House School (Please note change of time)**

**All are welcome to attend.**

**We hope to see you there.**

